

WISE Exchange Program Application - Student Statement

By signing below, I certify that I have read, understand and comply to agree with the following rules and regulations:

1. Except for medical reasons or other extenuating circumstances, students will not be allowed to withdraw from the exchange program once nominated by WISE. Otherwise, their future applications for exchange study (either institutional level or university level opportunities) will **not be supported or approved** by WISE/SOE.
2. The nominated students must follow the application procedures required by the exchange institution to get admission.
3. The nominated students must obtain approval from the relevant offices to maintain their student status at XMU before the exchange semester starts or prior to their departure.
 - **Postgraduate students** must follow the regulations of the Graduate School (研究生出国出境登记审核 <http://gs.xmu.edu.cn/ch/index/show/id/4515.html>).
 - **Undergraduate students** must follow the regulations to apply for suspension of study:
本科生休学手续: 请学生根据学业导航上的程序, 到教务处网页下载“休学申请表”(公派学习原因), 到国际处网站下载“出国出境审批表”, 同时到教务系统提交休学申请, 将休学申请表和出国出境审批表拿到交流项目负责老师和教秘处签署意见和盖公章, 待给教学主管院长签署意见后, 学生可拿到学校各机关部门盖章(例如公寓办, 图书馆, 财务处等), 后将休学申请表再提交给教学秘书, “出国出境审批表”学生自己留存待交流返校后拿到学院教秘处盖章(校际交流生最后需要将该表提交国际处)。
4. Scholarship students should consult the corresponding departments at Xiamen University regarding any possible effect of exchange study on their scholarship.
5. The WISE undergraduate students will not be eligible to apply for the Dean's List for the exchange study period.
6. There is no guarantee that the program required course(s) will be offered beyond the general arrangements to allow students to complete the program in the regular time frame. Students who participate in exchange study may require an additional year of study at WISE or SOE to complete their degree.
7. The nominated students should follow the corresponding application procedures at their enrolled institution, if they intend to transfer course credits obtained from an exchange institution.
8. The nominated students are responsible for securing a visa for their exchange study and for their study in China when returning from the exchange university and any possible expenses incurred (e.g. travelling or living costs) from their exchange study.

Signature of the student: _____ Student No.: _____

Institution: WISE SOE

Date: _____YY_____MM_____DD